

JOB DESCRIPTION

Utilityperson

Summary

This position performs, assists in, and directs plant maintenance and construction

Principal Working Relationships

- Supervisor Campaign: Shift Maintenance Supervisor or other assigned supervisor
- Supervisor Inter-Campaign: Shift Maintenance Supervisor or other equivalent supervisor
- Others: Factory Manager, Factory Maintenance Superintendent, Shift Superintendent, Machine Shop Supervisor, other Maintenance and Operating Personnel

Essential Job Duties

- The Utilityperson is involved in preventive and predictive maintenance on, installation of, and identifying and repairing problems on the following types of equipment:
 - ▶ Pumps, Fans, and Compressors
 - ▶ Gearboxes
 - ▶ Conveyors
 - ▶ Turbines
 - ▶ Piping and Valves
 - ▶ Tanks and Pressure Vessels
 - ▶ Buildings
 - ▶ Other Specialized Equipment
- The Utilityperson, in addition to performing and assisting in plant maintenance and construction, is expected to be able to lead and teach other maintenance personnel. He/she will also ensure workmanship and quality of all work meets or exceeds Minn-Dak's standards.
- Ensure that all work areas are kept clean within the food safety and sanitation guidelines.
- Create and complete service calls, food safety checklists and reports as required.
- Develop the process and mechanical skills of self and others through training.
- Use people, time, equipment, and material in the most efficient manner.
- Report mechanical, electrical, instrumentation, environmental, food safety, feed safety, and operational problems, and unsafe conditions to supervisor.
- Good attendance, safety, disciplinary, and overall employment records
- Other duties as required by the business.
- Adhere to all company policies and all safety, food safety, feed safety, and sanitation rules and programs. This person will also work with direct contractors to ensure compliance with our safety, food safety policies and procedures is followed.

Qualifications

- High school education or equivalent.
- Two years of mechanical experience required.
- Understanding of basic process operations, sugar loading and shipping processes.
- Should be motivated, willing, enthusiastic, and promotable.
- Good attendance, safety, disciplinary, and overall employment records.
- Ability to communicate and work cohesively with others.
- Demonstrated leadership qualities.
- Organized with excellent time management skills
- Ability to communicate effectively with employees at all levels

Competencies and skill set required to do the job well

- Demonstrated proficiency in, or applied knowledge of the following:
 - ▶ Identification and working with metals
 - ▶ Basic arc welding
 - ▶ Identification and working with non-metals
 - ▶ Bearings
 - ▶ Precision measurements and laser alignment
 - ▶ Read and comprehend OEM Manuals, schematics & Instructions
 - ▶ Lubrication
 - ▶ Pumps
 - ▶ Hand and power tools

• Proficiency in, or applied knowledge of the following are desired:

- ▶ Gas welding and brazing
- ▶ Plasma cutting
- ▶ Basic steam plant operations
- ▶ Hydraulics
- ▶ Heating, ventilating, and air conditioning systems
- ▶ Pneumatics
- ▶ Basic machine shop
- ▶ Construction
- ▶ Coatings and painting
- ▶ Rigging
- ▶ Engines and turbines
- ▶ Arc welding
- ▶ Work planning and setup
- ▶ Blueprint reading
- ▶ Piping systems
- ▶ Flame cutting
- ▶ Elements of mechanics
- ▶ Basic electricity
- ▶ Drive components
- ▶ Computerized Maintenance Management System
- ▶ Microsoft Excel and Word

Physical Demands and Expectations

Lift

Bend

Walk

Climb stairs

Acknowledgement

I have reviewed this job description and am able to perform all duties required.

Print Name

Signature

Date